

8<sup>th</sup> May 2017

Dear Parent/Carer

**Notice of change in the timings of the College Day**

I am writing to inform you about a change in the timetable and timing of the College day.

In order to facilitate changes in the National Curriculum and to continue to offer a broad and balanced coverage of different academic subjects, the College is moving to a two week timetable. This new timetable ensures greater flexibility of the provision offered by the College across both core and foundation subjects. By moving to a two week timetable and redesigning the structure of the timetabled week, we are able to maximise the efficiency of lesson allocation time.

This change results in an earlier finish time on a Tuesday, which allows for a greater variety of extra-curricular opportunities for the students as well as additional training time for staff, to ensure continued high quality, innovative teaching and learning. Whilst we recognise that some parents/carers will be dependent upon the College day to facilitate their own working routines, our overriding priority is to maintain high standards of achievement and a broad base of opportunities for our students whilst at Crookhorn College. To minimise the impact this may have on parents/carers, our increasingly popular staffed homework club will continue to run until 4.00pm on all days.

Proposed New Timetable:

<b>Standard day</b>		
08.50 – 09.10	Registration	No Change
09.10 – 10.00	Period 1	No Change
10.00 – 10.50	Period 2	No Change
10.50 – 11.05	Break	No Change
11.05 – 11.55	Period 3	No Change
11.55 – 12.45	Period 4	No Change
12.45 – 13.20	Lunch	No Change
13.20 – 14.20	Period 5	No Change
14.20 – 15.10	Period 6	No Change
15.10 – 15.30	ALO	No Change

<b>Tuesday</b>		
08.50 – 09.45	Reg/PSHE	Longer to accommodate PSHE
09.45 – 10.35	Period 1	Change in start/finish time
10.35 – 10.50	Break	Change in start/finish time
10.50 – 11.40	Period 2	Change in start/finish time
11.40 – 12.30	Period 3	Change in start/finish time
12.30 – 13.05	Lunch	Earlier start/finish time
13.05 – 13.55	Period 4	Change in start/finish time
13.55 – 14.45	Period 5	Change in start/finish time

We are notifying all parents of these changes which will be implemented for September 2017. If you have any concerns regarding this change to the College day, then please send an email to [admin@crookhorn.hants.sch.uk](mailto:admin@crookhorn.hants.sch.uk). Please title your email 'Change to College day'

Yours sincerely

Mrs S Bennett  
Headteacher