



CROOKHORN COLLEGE

November 2020

Dear Parent/Guardian

Student Progress Review – Thursday 5th November 2020 Amended Arrangements

As you are aware, the College usually suspends lessons for the day during the autumn and summer terms so that tutors can meet with students to discuss their academic progress and plan targets that will help them to achieve their full potential. This process is called Student Progress Review. Unfortunately, due to the current circumstances linked to the restrictions to the way the College is running we are unable to run the day in its usual format.

As a result, this year the College will be closed to all students just for the afternoon. Students in Years 7 to 10 will be set appropriate work to complete from home via itslearning for the subjects they would normally have during that afternoon. Students in Year 11 with their parents will undertake individual virtual progress consultations for each of their subjects with relevant class teachers. A separate letter will be sent with details of how to book appointments.

Students will have an early registration and therefore College will be closed from **12.55pm on Thursday 5th November**. Students who qualify for free school meals will be able to collect their lunch from their year group base as normal. Please complete the slip below if you require supervision for your son/daughter from 12.55-3.10pm.

Yours sincerely

Mrs S Bennett
Headteacher

(Please return reply slip to your Tutor)

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RETURN SLIP TO YOUR TUTOR

I require supervision for my son/daughter from 12.55 - 3.10 pm

Name of Student _____ Tutor Group _____

Signature _____ Parent/Guardian