CROOKHORN COLLEGE
CHARGING AND EXAMINATION ENTRY POLICY

Date of Policy: **March 2026**
Review Date: **March 2027**

In conformity with the requirements of the Education legislation, it is the policy of the Governing Body:

To levy, except where students are entitled to statutory remission, a charge for all board and lodging costs on residential visits.

To levy a charge for activities wholly or mainly outside College hours which are not part of the national curriculum, statutory religious education nor in preparation for a prescribed public examination.

To levy no charge for examination entries, where there is a realistic prospect of a successful outcome except where:

a. The College has not prepared students for the examination in the year for which the entry is made, or
b. A student has failed, for no good reason to complete the requirements of the examination or to attend for it.

To levy no charge in respect of books, materials, equipment, instruments or incidental transport provided in connection with the national curriculum, statutory religious education or in preparation for prescribed public examinations or courses taught at the College, except where parents have indicated in advance their wish to purchase the product.

To request voluntary contributions from parents for College activities in or out of College time for which compulsory charges cannot be levied, but which can only be provided if there is sufficient voluntary funding, whilst ensuring that no student is excluded from such activity by reason of inability or unwillingness to make a voluntary contribution.

To seek payment from parents for damage to or loss of College property caused wilfully or negligently by their children.

To leave to the Headteacher's discretion, the proportion of costs of an activity which should be charged to public or non-public funds.

To delegate to the Chair of Governors the determination of any individual case arising from the implementation of this policy.